



Class Groupings Policy

*Reviewed by Principal, Staff and
School Advisory Council 2015*

Rationale:

At St. Peter Julian Eymard Community School we believe the placement of children into class groupings requires careful consideration. Classes are re-grouped each year and children are mixed carefully taking into account many factors.

Aims:

Through our class groupings policy we aim to create classes which:

- Contain a balance of academic ability, behavioural and social needs.
- Enable the child to initially settle into the new classroom and commence making new social/friendship circles.

Implementation:

To promote effective implementation the following procedures have been put in place:

- The Principal will advise via the Newsletter early in Term Four that development of class groupings for the following year has commenced.
- If parents feel that there are circumstances that the school may need to consider in developing these classlists, they are advised to communicate these in writing to the principal by the designated date in Term Four. Requests must be made using only the official school '*Special Learning Needs Consideration*' form. No requests will be considered after this date. Some circumstances may exist from year to year, please ensure that you complete a form for each relevant year.
- These circumstances will only be taken into account if they are considered to be valid reasons, which may genuinely effect the child's social, emotional or academic development.
- Class teachers, in consultation with the Principal, Student Outcomes Leader, Specialist Teachers and Learning Support Staff have the responsibility to place children in groupings where they feel academic, social and emotional needs of the children will be best met.
- Letters based on requests concerning specific teachers/classes will not be considered.
- Level Coordinators and class teachers will meet and allocate children to classes using the information and criteria stated above.

- All class groupings will then be presented to the Principal for final ratification. The Principal has the final decision in placement of students into classes.
- Class lists are then returned to Level Coordinators and Class Teachers for final perusal. The class groupings and teacher allocation are final at this time.
- Parents are notified of their child's teacher for the following year when they receive their child's end of year school report. These lists are considered final.

Evaluation:

Evaluation of the class groupings policy will occur annually. The Staff and SAC will participate in the evaluation, however it will be overseen by the Principal. The evaluation will consider the perspective of the students, staff and parents.